FINAL

Minutes of the OASIS Board or Directors,
held via Teleconference on 17 October 2002

Attendees:

Directors	Position
Colin Evans	Director and Board Chair
Patrick Gannon	Director and President/CEO
Jim Hughes	Director and Treasurer
Christopher Kurt	Director and Secretary
Ed Cobb	Director
Simon Nicholson	Director
Laura Walker	Director

Absent

Michael Weiner	Director

Others Present

Karl Best	OASIS

1. **Opening and Agenda Approval**. Colin Evans called the meeting to order at 8:04 am PDT. The meeting agenda was reviewed and approved.

2. **Previous Minutes.** The board voted to approve the previous meeting minutes:

    Resolution 2002-10-17.01: Approval of Minutes. By unanimous vote, the minutes of the 16 September 2002 board meeting were approved by the Board.

3. **Discussion and Approval of RoP for LegalXML.** Karl Best opened a discussion of the LegalXML Member Section Rules of Procedure, and requested that the Board approve the requested changes.

    Resolution 2002-10-17.02: LegalXML RoP: By unanimous vote, the proposed changes to the LegalXML Rules of Procedure are approved by the Board with the provision that clause 2d is struck as a duplicate of clause 2c.

    It was observed that the IPR statements in these Rules of Procedure may be confusing to members and customers.

4. **Discussion and Approval of RoP for UDDI:** Karl Best opened a discussion of the UDDI Member Section Rules of Procedure revision proposal, and requested that the Board approve the requested changes.

The differences in the election voting process between UDDI and Legal XML were discussed and clarified. The UDDI member section steering committee election votes are cast by organizational members, not individual members. It was observed that this may be inconsistent with the OASIS Bylaws (Section 3 Paragraph 2, Election of the Chair), and additional review is required. This resulted in a discussion of general policies and consistency across Member Sections.

Resolution 2002-10-27.03: UDDI RoP: Resolved by 7-1 vote, that the Board approves the UDDI Rules of Procedure subject to the caveat that additional review of whether the election process is inconsistent with the OASIS Bylaws, and that the UDDI member section may not hold elections until this question is resolved.

Action Item 2002-10-27.01: Patrick Gannon and Karl Best to contact OASIS Counsel for recommendations and to provide language to update OASIS Bylaws to support Member Section Steering Committees and to propose them to the Board for approval at the next meeting.

5. **Discussion and Approval of RoP for TopicMaps:** Karl Best opened a discussion of the TopicMaps Member Section Rules of Procedure. This discussion raised the question of whether individual TCs should create their own web sites and separate Internet domains. The TopicMaps Member Section did not request revenue sharing with OASIS, and their primary goal is to maintain the identity of topicmaps.org.

   A motion to approve the TopicMaps Member Section RoP failed vote (0-8).

   Action Item 2002-10-27.02: The strategy committee is instructed to develop a business model for Member Sections.

6. **September Finance Committee Report:** Patrick Gannon presented the September Finance Committee report. The report did not included updated expectations resulting from the PKIForum Member Section. It is possible that revenue for the year may exceed the initial forecast based on the addition of this Member Section.

   There still has not been an annual report sent to the OASIS membership.

   The approach to handling cash and other assets that are brought to OASIS as a result of mergers/Member Sections needs additional consideration by the Finance Committee.

7. **IPR Team Status Report:** Jim Hughes opened a discussion of the status of the IPR Committee, and specific questions and issues identified by some OASIS members.

    Jim proposed that the changes proposed by the members be reviewed by OASIS Counsel to confirm that their clarifications are acceptable. A general discussion on the approach to IPR review was held.

    Specific discussion topics were reviewed:

    -   Possible questions on SAML were deferred.

    -   There is an outstanding question with regard to WSIA and WebCollage and patent numbers. This topic was deferred.

    -   There is an outstanding question on policy for OASIS specifications being contributed to other standards organizations. A policy is proposed that that Board would be required to approve submissions to other organizations. Examples include RELAX/ISO and UBL/CEFACT.

    -   There is also a question of Board members providing feedback on OASIS policy during TC meetings.

8. **TAB Discussion:** The TAB requested permission to pursue an OASIS workshop on workflow topics. They would like to schedule that activity in conjunction with an industry event. The relationship between this activity and other .orgs, and invitations to participate in the effort, was discussed. The proposed approach would be that OASIS would organize the event, and invite other organizations to participate.

    Resolution 2002-10-17.05 - Resolved by vote (7-1) that the Board instructs the TAB to defer consideration of a "workflow" industry event until next year.

9. **Closing:** The meeting closed at 10:03am PDT.

Respectfully Submitted,

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Christopher Kurt
Secretary