

**Minutes of the OASIS Board of Directors - Final
27 January 2003
Held via teleconference**

--

Directors in Attendance

Colin Evans (Chair)
Jim Hughes (Treasurer)
Christopher Kurt (Secretary)
Ed Cobb
Patrick Gannon
Simon Nicholson
Laura Walker
Michael Weiner

Additional Attendees

Karl Best

1. Call to Order

The Chair called the meeting to order at 12:05 pm PST.

2. Approval of Minutes

[RESOLUTION 20030127.01: The minutes of the previous meeting were unanimously approved by the Board](#)

3. Approval of the FY2003 Budget

[RESOLUTION 20030127.02: Approval of the budget for fy2003 dated December 22, 2003. Passed unanimously.](#)

Patrick Gannon called attention to changes in the allocation of expenses and the member section income in the revised budget. Member Section income is listed as an offsetting expense, so as to not impact the net equity target for 2004.

4. Review and Approval of Board Committee Charters

Ed Cobb presented a draft charter for the Strategy committee.

[RESOLUTION 20030127.03: The Board approves the Charter of the Strategy Committee dated January 17, 2003, and modified as below.](#)

AMENDMENT: Insert 'recommending to the Board the' before 'establishment (line 1) – approved by consensus

AMENDMENT: Strategic Plan to be due on October 1, not May 1. – approved by consensus

AMENDMENT: Strategic Plan to have an April 1 update. – approved by consensus

The draft charter and timing of the Strategic Plan delivery was discussed. Updates were proposed to align with the election of new Directors and budgeting.

5. Member Section Issues

Proposed Bylaw amendments were presented by Patrick Gannon.

[RESOLUTION 20030127.03: \(passed unanimously\) That the OASIS Bylaws be modified as follows: in Article 12, Section 3, change the first sentence of the second paragraph by:](#)

change "chair" to the words "steering committee", and insert "further define the makeup and election process for the steering committee, the selection of [steering committee chair](#) and" to read:

"The members of each Member Section shall select the steering committee of such Section and establish the rules of procedure to govern such Section, provided, however, that such rules of procedure shall further define the makeup and election process for the steering committee, the selection of [steering committee](#) chair and be approved in advance by the Board of Directors."

AMENDMENT: change 'chair' to 'steering committee chair'. – approved by consensus.

The process for joining and renewing membership in Member Sections was discussed.

It was observed that the Bylaws (Section 4) allow OASIS Members to join a Member Section only at time of formation or member dues renewal.

[AI 20030127.01 \(Patrick Gannon\) to propose wording to Article 3, Paragraph 3 to allow members to join member sections at any time. Due in the next two weeks.](#)

6. IPR Committee Report

Jim Hughes presented an update on the activities of the IPR subcommittee. The committee has held one meeting, and has not yet come to consensus.

The committee agreed to hold an all day meeting on Friday at HP to make progress on the IPR committee activity.

7. December Financial Report

Patrick Gannon presented the end of year financial report. Details of the report were discussed.

Jim Hughes requested clarifications on how the UDDI Member Section deposits were handled. The Finance and Audit Committee will be meeting to close the books for the year.

The Finance Committee will be meeting to discuss an audit for 2002.

8. TAB

Chris Kurt provided an update on the activity of the TAB.

The OASIS Web Services forum is still working to finalize their agenda. This forum will be held in conjunction with Web Services One conference. The three track chairs are still working to finalize their speakers. Any conference attendees are allowed to attend the OASIS track.

[AI 20030127.02 \(Chris Kurt\) to schedule a presentation of the TAB conceptual model to the Board at the February Board meeting \(February 12\).](#)

[AI 20030127.03 \(Chris Kurt\) to schedule the TAB to attend their part of the March 5 Board Meeting. Attendance will be optional, but some may be in town already. To provide recommendations on OASIS direction, deliverables, activities, etc.](#)

9. Liaison Policies

Patrick Gannon presented a proposal for Liaison policies.

[AI 20030127.04 \(Board\) All Directors should review the proposed Liaison policies document and provide feedback.](#)

Jim asked whether copyright policies have been reviewed by OASIS Counsel.

Patrick called out the requirement that approval to submit OASIS IP to other organizations is required from the Board.

Issues around IPR, confidentiality, and information sharing between the organizations were discussed.

10. RoP Consistency

Chris Kurt introduced the topic of consistency across member activities. This topic is not limited to Rules of Procedure, but all activities within OASIS. This includes TC Charters, Member Section Rules of Procedure, etc.

There was general consensus that this is an item to discuss further, and that more work is required.

AI 20030127.05 (Chris Kurt) to work with Karl Best to propose an approach to address this issue. How do we want the organization to behave? What areas are impacted?

11. Schedule

The current Board of Directors meeting schedule is as follows:

Wed 12 Feb 10am-12 pm PST Board Call

Tue 4 Mar OASIS AGM meeting & reception, Marriott, Santa Clara, CA

Wed 5 Mar Board Meeting, Intel office, Santa Clara, CA

Thu 3 Apr 8am-10am PST Board Call

Tue 6 May evening - OASIS Members (Europe) meeting, London

Wed 7 May Board Meeting, Location TBD, London

Thu 19 June 10 am-12 pm PST Board Call

Wed 30 July Board Meeting, Location TBD, Billerica, MA

Thu 31 July Board Meeting, Location TBD, Billerica, MA

The London Anniversary event was discussed.

Adjournment

The meeting adjourned at 2:12 pm PST. The next meeting is scheduled for February 12, 2003 at 10:00 am.

Respectfully Submitted,

Christopher Kurt
Secretary