

# **Minutes of the OASIS Board of Directors - Final November 11-12, 2004**

## **Directors in Attendance**

John Borrás  
Ed Cobb  
Mike DeNicola  
Colin Evans, Chairman  
Patrick Gannon, OASIS President and CEO  
Eduardo Gutentag  
Frederick Hirsch  
Jim Hughes, Treasurer  
Chris Kurt, Secretary  
Jeff Mischkinsky  
Michael Weiner

## **1. Call to Order, Review of Agenda**

The meeting was called to order at 8:03 am PDT. All Directors except Jeff Mischkinsky were in attendance. The meeting agenda was reviewed and approved as distributed.

## **2. Review & Approval of Minutes from October 7-8 Board meeting.**

[RESOLUTION 2004-11-12-01: RESOLVED](#), that the Board unanimously approves October 7-8, 2005 meeting minutes.

No action items were presented for review.

## **3. TC Administrator Resolutions**

Patrick Gannon presented a series of motions to update OASIS staff responsibilities in response to Karl Best leaving the organization.

<Jeff Mischkinsky joined the meeting during this discussion>

[RESOLUTION 2004-11-12.02: RESOLVED](#), that the Board appoints Jamie Clark and Mary McRae as the "TC Administrator", pursuant to Section 1 of the TC Process. The Board acknowledges that management has notified the Board that Jamie will supervise Mary, but as Director of Standards Development Jamie will remain ultimately responsible for those functions to the OASIS President and CEO. Passed unanimously.

[RESOLUTION 2004-11-12.03: RESOLVED](#), that Jamie Clark is appointed as the "TC Liaison" to the Board under Section 4 of the TC Process, and is added as a member of the Board's TC Process committee. Passed unanimously.

**RESOLUTION 2004-11-12.04:** RESOLVED, that Jamie Clark is appointed as the staff member of the Technical Advisory Board. Passed unanimously.

**RESOLUTION 2004-11-12.05:** RESOLVED, that Jamie Clark is appointed as the Chair of the Board TC Process Committee.

#### **4. Strategy Committee Items**

Patrick Gannon presented the current status of the conformance test work. The RFP responses, recommendations, and general process issues were discussed.

**MOTION 2004-11-12.06:** RESOLVED, that the Board approves the implementation of the Conformance Self-Test referral services for ebXML MS and SAML[, subject to Board approval of supporting guidelines for such services].

Motion Withdrawn.

**Action Item 2004-11-12.01:** Patrick to provide the Board with guidelines to support a referral program for conformance self-test vendors. A draft is due before the next Board meeting.

#### **6. Finance Committee**

Jim Hughes requested that the Board review the September Operation Report and provide comments over email.

Patrick Gannon reported on the preliminary 2005 Budget. Member Section funding was specifically called out as an area of interest. The Member Sections are expected to expend more funds than they are taking in during 2005, thereby decreasing the total funds they have available.

#### **8. Status of IPR Committee**

Ed Cobb reported on the IPR Committee status. All documents are expected to be available to the Board at the December meeting.

The committee continues to meet, and is making progress on its deliverables. The IPR Policy has three open issues that are being discussed by legal counsel.

Rollout is expected to start in March, 2005, with implementation complete at the end of the year.

#### **8. Liaison Report**

The liaison topic was deferred to a later meeting.

## **9. Adjournment**

The meeting adjourned at 9:55 am PDT.

Respectfully Submitted,  
Christopher Kurt  
Secretary