Minutes of the OASIS Board of Directors

September 30, 2005

Held via teleconference

Directors in Attendance
Eduardo Gutentag, Chairman
Ed Cobb, Vice Chairman
Mike DeNicola, Treasurer
Chris Kurt, Secretary
Patrick Gannon, OASIS President and CEO
Bob Glushko
Frederick Hirsch
John Jackson
Jeff Mischkinsky
Michael Winters
Claus von Riegen

Guests in Attendance
Jamie Clark, OASIS Director of Standards Development
Peter Roden, OASIS Staff

1. Welcome, Goals and Agenda Review

Eduardo Gutentag convened the meeting at 8:07 a.m. Pacific time. All Directors were present when the meeting convened.

The meeting agenda was reviewed and approved.

2. Review and Approval of Previous Minutes

Chris Kurt presented the minutes of the July Board meeting for review and approval.

RESOLUTION 2005-09-30.01: RESOLVED, that the Board approves the minutes of the August 26, 2005 Board Meeting Minutes. Passed unanimously.

The open action items were reviewed. The action items assigned to the Executive Committee are still in progress.

3. Dissolution of UDDI Member Section

The status of the UDDI Member Section was discussed. Patrick Gannon recommended that the Member Section be dissolved.

After a series of amendments, the final approved Board resolution was as follows:
RESOLUTION 2005-09.30.02: WHEREAS, the OASIS UDDI Member Section (MS) was unable to get a minimum of 3 nominees to stand for election to serve on their Steering Committee, and WHEREAS, the existing UDDI Member Section Steering Committee has agreed to dissolve the UDDI Member Section, then RESOLVED, that the OASIS Board of Directors approve to dissolve the UDDI Member Section.

FURTHER RESOLVED that all funds associated with the UDDI member section shall be placed in the general OASIS account by the end of calendar year 2005.

The Board notes that under the TC Process, all operational TCs associated with the UDDI Member Section shall continue to operate as regular OASIS TCs that are not associated with any member sections and will no longer have special funding arrangements.

Passed unanimously

4. Strategy Committee Report

Frederick Hirsch presented a revised strategy summary document for review and approval.

RESOLUTION 2005-09.30.03: RESOLVED, that the OASIS Board of Directors approve the referenced OASIS Strategy document for publication to the OASIS membership and general public;
AND FURTHER RESOLVED, that Staff led by Carol Geyer will manage the Public Relations and communication details necessary for publication, including reformatting if necessary and removal of the version number and line numbers.


Passed Unanimously

5. New Business

A motion to add a discussion and approval of revised Rules of Procedure for the LegalXML Member Section was defeated.

6. Executive Committee Status Report

Patrick Gannon reported on the activities of the Executive Committee and the open action items under discussion.

- More work is needed on review of the Liaison Policy.
- Updates to Member Section Guidelines and Rules of Procedure policy documents are still under review.
• Liberty discussion status is unchanged.

7. TAB Discussion

Frederick Hirsch led a discussion of TAB activities. The TAB is working on an updated AIR (naming conventions) document. Some Directors asked for clarifications on the review and approval process for the document.

Frederick will contact the TAB to ensure that the Board has time to review the revised document prior to distribution to the membership.

The format of the OASIS Symposium is under discussion. Suggestions should be sent to the TAB for consideration.

8. IT Infrastructure Improvements - Status Report

<Jamie Clark and Peter Roden joined the meeting at this time>

Patrick Gannon and Peter Roden provided a status report on the IT infrastructure projects. A detailed plan has been distributed to the Board. The staff is working on 8 major projects.

• Document Server: A new system is being developed. New features are planned for monthly releases.
• Wiki: If a TC wants a Wiki, it can be provided upon request to the IT staff. Jamie is investigating how to align contributions to the Wiki with the IPR policy.
• CVS: The server configuration required some changes and development is in progress.
• IRC: The service has been deployed and is in testing.
• BugZilla: In testing
• Kavi Upgrade: A maintenance upgrade is in QA. It will be rolled into production once testing is complete.

Peter is working to enhance/define the internal software lifecycle process. The team is short-staffed and they are actively recruiting to fill open positions.

<Peter and Jamie left the call at this time>


Patrick presented the August operations report. Expenses are being managed to match revenue. Adoption services revenue is related to an interop demo. Patrick will be submitting a proposal for testing services to the committee next week.

Overall OASIS membership has increased by seven members.
No new discussion lists or TCs have been added in the past period. TC closings are related to consolidation of the DCML TCs.

Mike DeNicola presented the 2006 budget process. The first draft will be prepared by Patrick Gannon and Cathy Mayo and presented to the Finance Committee during its October meeting.

The Board will review the proposed budget at its November 2 meeting.

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**AI 2005-09-30.01:** Patrick Gannon: Update the operations report to include the number of Technical Committees using each IPR mode. Due next meeting.

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**10. November F2F Agenda**

Bob Glushko previously distributed travel and location information over email.

The agenda for the F2F meeting was discussed. The Strategy Committee is doing background preparation for this event. Discussions on TAB activity will also be on the agenda, along with other strategy and process topics.

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**11. Adjourn**

The meeting adjourned at 9:49 am Pacific Time.

Respectfully Submitted

Christopher Kurt

Secretary