Minutes of the OASIS Board of Directors
26 March 2007, Final

Held by teleconference. Thanks to Sun Microsystems for Bridge.

Directors in Attendance
Patrick Gannon, OASIS President and CEO
Eduardo Gutentag, Chairman
Ed Cobb, Vice Chairman
Frederick Hirsch, Secretary
Mike DeNicola, Treasurer and Finance Committee Chair
Paul Knight
Chris Kurt
Claus von Riegen
Michael Winters

Regrets
Bob Glushko
Jeff Mischkinsky

Staff and Guests in Attendance
Scott McGrath, OASIS Staff

1. Welcome, Goals and Agenda Review
Eduardo Gutentag convened the meeting at 11:05 a.m. ET. Nine directors were present when the meeting convened. The meeting agenda was reviewed and approved after moving election and 360 review discussions before Finance committee item.

2. Review & Approval of Minutes & Review of Action Items
Review and Approval of Minutes
Frederick Hirsch presented the meeting minutes from the 26 February 2007 Board meeting for approval and provided an updated status on outstanding action items.

RESOLUTION 2007-03-26-01, RESOLVED, accept the 26 February 2007 Minutes, as previously distributed (v2 posted on 5 March to Board list).
Passed unanimously.

Review of Open Action Items
ACTION ITEM 2006-01-25.02: Patrick Gannon to track the IT issues list and import into IT tracking tools when they are available.
[Status: Open. IT Infrastructure Committee reviewing issues list.]
ACTION ITEM 2007-01-24.01: Patrick to inform Board of Member Section transition status at the end of six months.
[Status: Open. Due 24 July 2007]

ACTION ITEM 2007-01-24.04: OASIS Staff to bring analysis of Member Section deferred revenue related to growth of Member Sections to the finance committee for next Finance committee meeting.
[Status: Completed. Discussed within Finance Committee.]

ACTION ITEM 2007-01-24.05: IT Infrastructure committee to review and prioritize entire IT status report, including clarification of closed items.
[Status: Open. Under discussion within IT Infrastructure Committee.]

ACTION ITEM 2007-01-24.06: Staff to bring report on opportunities based on TAB GAP analysis to the Board by March 2007.
[Status: Open. Re-scheduled for April Board F2F]

ACTION ITEM 2007-01-24.07: Carol Geyer to work with TAB to raise visibility of TAB work, specifically GAP work, to OASIS membership.
[Status: Open. Carol to meet with TAB Member Communications Subcommittee. Re-scheduled for April Board F2F.]

ACTION ITEM 2007-01-24.08: TC Process committee to consider (a) the range of final deliverables produced by TCs and (b) how to avoid standards inflation, producing a recommendation by the August OASIS Board meeting.
[Status: Open.]

ACTION ITEM 2007-01-24.09: TAB to provide additional actionable recommendations based on GAP activity for the August Board F2F.
[Status: Open.]

ACTION ITEM 2007-01-24.10: Patrick to identify methods for conducting a full 360 review including staff and board by 26 March.
[Status: Closed at this meeting. See Agenda Item #6]

ACTION ITEM 2007-01-25.01: Patrick to provided update of the management backup plan at the April 2007 Board meeting.
[Status: Open. Due 18 Apr 2007.]

[Status: Open. Finance Policy & Procedures updated and to be provided to finance committee.]

ACTION ITEM 2007-01-25.03: TC Process committee to add issue regarding review of use of the word "submit" at lines 546, 548, 569, 572, 580 and replacing it with "stored" and making related editorial adjustments as appropriate.
[Status: Open.]
ACTION ITEM 2007-01-25.05: Scott to provide Board proposed annual election schedule for 26 March Board meeting.
[Status: Closed at this meeting. See Agenda Item #5]

3. Review of Follow-up to Board Resolutions from 26 February Board call.

Frederick Hirsch summarized status of follow up actions to resolutions approved on the previous Board meetings.

Resolutions from 15 Dec 2006

[Status: Open. Need to put on OASIS public policy page.]

New action item added:
ACTION ITEM 2007-03-26.01: Frederick Hirsch to provide Board draft of final version of approved standing rules.

RESOLUTION 2006-12-15.06: OASIS Trademark Recommendations
[Status: Completed. Web site updates completed.]

Resolutions from 24-25 Jan 2007

RESOLUTION 2007-01-24-04: All existing OASIS Member Sections must submit revised Rules of Procedure (RoPs), which conform to the approved Member Section Policy, within six months (24 July 2007).
[Status: Open. LegalXML and CGM Open revised RoPs being developed.]

RESOLUTION 2007-01-24-05: Member Section Policy committee to submit a revised Member Section Policy for the Board F2F in Aug 2007.
[Status: Open.]

RESOLUTION 2007-01-24-07: Emergency Interoperability Member Section Rules of Procedure
[Status: Open. Steering Committee being named.]

RESOLUTION 2007-01-25-02: Add Scott McGrath as OASIS Signatory for various OASIS bank accounts.
[Status: Completed.]

RESOLUTION 2007-01-25-05: Proposal for "Draft 1-org-1-vote rule revisions dated 16 January 2007 Marked to show changes FROM cumulative clean-up draft"
[Status: Open]

Resolutions from 26 February 2007
RESOLUTION 2007-02-26.01: RESOLVED, that the Board approves the minutes of the January 24-25
2007 Board of Directors meeting as previously distributed (v3). RESOLUTION 2007-02-26-01b (to
amend), RESOLVED, accept two corrections from Patrick Gannon, change “IT Committee” to IT
Infrastructure Committee” and change “Member Section Committee” to “Member Section Policy
Committee” in minutes.

[Status: Completed, Minutes posted – http://www.oasis-open.org/private/2007-01-24-oasis-board-
minutes-final.pdf]

RESOLUTION 2007-02-26.02: Changed the effective date for the new requirement of conformance
clauses in Sections 1(dd) and 2.18 of the TC Process from 1 March 2007 to 1 June 2007.

[Status: Completed. Revised TC Process posted on website.]

RESOLUTION 2007-02-26.03: RESOLVED; Adopt RoP as proposed in Board message
http://www.oasis-open.org/archives/board/200702/msg00014.html and create the member section
effective 1 April 2007. RESOLUTION 2007-02-26.03b (to amend): RESOLVED (to amend) Change
the name of the member section to be Open SOA, with abbreviation OSOA.

[Status: Closed at this meeting. MS Name change proposed. See Agenda Item #4.]

RESOLUTION 2007-02-26.04: RESOLVED, that the modified Rules of Procedure for the Identity and
Trusted Infrastructure (ITI) Member Section be approved as described in the file ITI-RoP-20070215-
SC-approved.pdf. RESOLUTION 2007-02-26.04a (to amend): RESOLVED, Board approves the PKI
member section fund transfer to the ITI member section as this represents a reasonable evolution and
clarification of current PKI member section activity.

[Status: Closed. MS Steering Committee agreed upon change in abbreviation (to IDtrust); plus new
Kavi group and new public website created. SC elections underway.]

3. IPR Transition Policy Extension Requests

The Board discussed requests related to IPR transition extensions.

The first request is from LegalXML dated 19 Mar 2007. The Board discussed that this is a one-time
extension.

RESOLUTION 2007-03-26-02, RESOLVED; The effective date for the completion of TC IPR
Mode transition of the IPR Transition Policy is changed from 15 April 2007 to 30 April 2007, for
LegalXML Integrated Justice TC.

Passed Unanimously.

The second request is from LegalXML eContracts, 19 March 2007, to provide for contingency of 15-
day review for Committee Specification, if needed. The Board discussed that this is a one-time
extension.

RESOLUTION 2007-03-26-03, RESOLVED; The effective date for the completion of TC IPR
Mode transition of the IPR Transition Policy is changed from 15 April 2007 to 31 May 2007, for
LegalXML eContracts TC.

Passed Unanimously.
The Board discussed that there are three committees under the legacy IPR policy that have specifications in the OASIS member balloting process (DSS, WS-CAF, WS-BPEL). If they were to have a negative member vote then the IPR Transition could cause them to be shut down before the full 30 days specified in the TC Process for considering the member vote. (DSS has a transition ballot approved, so there is a chance they could complete the transition in time).

RESOLUTION 2007-03-26-04, RESOLVED, that the Board allows all TCs that have not yet transitioned to the new IPR Policy by April 15 and currently have an OASIS Specification out for OASIS Standard ballot be allowed to remain active until May 15.

RESOLUTION 2007-03-26-04a, RESOLVED (to amend): Replace "active until" with "active under the legacy IPR policy until".

Amendment approved [4-1-4].

RESOLUTION 2007-03-26-04b, RESOLVED (to amend): Remove "be allowed".

Passed Unanimously

Resolution as amended:
RESOLVED, that the Board allows all TCs that have not yet transitioned to the new IPR Policy by April 15 and currently have an OASIS Specification out for OASIS Standard ballot to remain active under the legacy IPR policy until May 15.

Passed Unanimously

4. Revision of OSOA Member Section ROP

Ed Cobb described the update to the OSOA RoP, which only changes the name to Open Composite Service Architecture, Open CSA.


RESOLUTION 2007-03-26-05a, RESOLVED (to amend): On line 3, insert "OASIS" before "Open Composite..."

Passed Unanimously

RESOLUTION 2007-03-26-05b, RESOLVED (to amend): Replace "OPEN CSA" with "Open CSA" throughout RoP

Passed Unanimously

RESOLUTION 2007-03-26-05c, RESOLVED (to amend): Delete sentence on line 24, "The abbreviated form of OCSA may be used when constructing URLs and mailinglists."
ACTION ITEM 2007-03-26.02: Jeff Mischkinsky to update and distribute revised RoP document, including source.

5. Review of Annual Election Schedule

Scott McGrath reviewed proposed schedule for 2007 Board & TAB annual elections. The Board discussed fairness issues and provided feedback that nominations and questions should both close by 1 May, and that the Symposium row to be removed from the table.

6. Review of 360 Review Process

Patrick Gannon and Scott McGrath reviewed 360 Review process. The Board discussed the need for anonymity and asked questions regarding the distinction between staff and Board review processes. Patrick and Scott will look at additional 360 review offerings.

7. Finance Committee Status

Mike DeNicola reviewed the February 2007 Operations Report. New membership was low but this may be seasonal and staff has indicated it is optimistic regarding meeting 1Q goals. Cash position is strong. Patrick Gannon discussed auditors report status and negative net equity.

8. IT Infrastructure Committee Status

Eduardo Gutentag provided status of IT Infrastructure activities.

9. Strategy Committee Status

Frederick Hirsch provided a review of status of Strategy Committee activities that are currently focused on the OASIS value proposition.

11. Review of topics for next Board F2F (18-19 April)

- Review & Approve LegalXML Revised RoP [A]
- Staff Review of TAB Gap Analysis [B]
- Symposium Review [B]
- Review of Mar Operations Reports [B]
- Review of 2006 Financial Audit [B]
Discussed whether time should be allocated for joint TAB-Board session, and TAB material review, especially a Symposium review. Paul Knight will discuss this with the TAB.

The Board discussed the August F2F location and agreed to accept the BEA hosting offer.

12. Wrap-Up and Adjourn

The meeting adjourned at 1:03 p.m. ET.

Respectfully Submitted,

Frederick Hirsch

Secretary