

Minutes - OASIS Board of Directors Meeting

Held 24 April 2008 by teleconference.

OASIS Board approved Public minutes.

24 April 2008

Thanks to BEA for providing the teleconference bridge.

Directors in Attendance:

- Eduardo Gutentag, Chairman
- Ed Cobb, Vice Chairman
- Mike DeNicola, Treasurer and Finance Committee Chair
- Paul Knight
- Jeff Mischkinsky
- Claus von Riegen
- Michael Winters

Directors Regrets:

- Frederick Hirsch, Secretary
- Peter Brown
- Bob Glushko

Staff in Attendance:

- Scott McGrath

1. Welcome, Agenda Review

Eduardo Gutentag, the Chairman, presided at the meeting, and Ed Cobb took minutes on behalf of Frederick Hirsch, the Secretary. Mr. Gutentag convened at 11:00 am PT, noting that a quorum was in attendance. Seven directors were present when the meeting convened.

Scott McGrath sent a memo to the Board today regarding wireless at the Symposium (see <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200804/msg00088.html>).

RESOLUTION 2008-04-24.1, RESOLVED: Add discussion of Wireless at the Symposium to agenda.

Approved unanimously

With this addition to the agenda to the meeting agenda was approved.

2. Minutes Approval

RESOLUTION 2008-04-24.2, RESOLVED: Approve the revised minutes from 10 April 2008 (v3) as

distributed on 14 April 2008 by Frederick Hirsch.

Approved [6-0-1].

See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200804/msg00045.html>

3. Review Open Actions and Resolutions

3.1. Open Action Review

Actions from 7-8 February 2008

ACTION 2008-02-07.5: Jamie Clark to provide Strategy Committee information about where we should focus OASIS liaison activities, e.g. which organizations.

Status: open.

ACTION 2008-02-07.6: Jamie Clark to provide Board with update to Liaison Status report.

Status: open.

ACTION 2008-02-08.3: Scott McGrath to review and summarize disclosure requirements for OASIS annual report.

Status: open.

Note: There was been discussion on this but no resolution. Should be dealt with at meeting on 20th March.

Actions from 6 March 2008

ACTION: 2008-03-06.2: Finance Committee should review (and increase) amount of money set aside in budget for legal work.

Status: open.

ACTION 2008-03-20.01: IPR committee to revise IPR Policy draft including changes to enable informational documents at or before the next F2F.

Status: completed.

Note: Document for approval sent to the Board by Ed Cobb on Wednesday, April 23 (see <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200804/msg00085.html>).

Actions from 20 March 2008

ACTION 2008-03-20.02: Finance Committee to review Legal XML expense and budget status.

Status: open.

Actions from 3 April 2008

ACTION: 2008-04-03.3: Ed Cobb will obtain slides from Board Committee chairs as well as the TAB chair at least 24 hours in advance of AGM and provide them on a laptop for presenting.

Status: open.

3.2. Open Resolution Review

The updated Bylaws have been posted. The OASIS Board and TAB election schedule has been distributed on the members mail list.

Resolutions from 1 December 2007

RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, IUCN-OASIS MOU 2007-11-29.pdf. (as amended)

Status: open.

Note: Patrick Gannon signed MoU and sent to IUCN on 5 December 2007. IUCN reviewed and would like modification to add text similar to the OASIS membership agreement stating that OASIS will notify them of changes to the IPR policy and them the 60 days to terminate membership. An updated draft will be provided to OASIS shortly.

Resolutions from 7-8 February 2008

RESOLUTION 2008-02-08.3, RESOLVED: That the OASIS Board of Directors approves and adopts the Rules of Procedure for the OASIS Telecommunications Services Member Section as reviewed by the Board, except with the deletion of lines 72 and 73, effective 1 March 2008.

Status: open.

Resolutions from 20 March 2008

RESOLUTION 2008-03-20.4: Approve updated Board and TAB election schedule as distributed by Scott McGrath on 7 March 2008, RESOLUTION 2008-03-20.4a to Amend with the “??” removed for the dates of July F2F. RESOLUTION 2008-03-20.4b to Amend Change 10 to 11 and remove last sentence in last paragraph in section on the OASIS Board of Directors. RESOLUTION 2008-03-20.4c to Amend Change 2nd paragraph of OASIS TAB Section to replace “ten” with “nine”, to read “The TAB consists of nine voting members, eight of whom are elected by the OASIS membership...”. Remove “One representative from OASIS Board of Directors and” and change “serve” to “serves”.

Status: completed.

Note: Election schedule posted to members, see <http://lists.oasis-open.org/archives/members/200804/msg00005.html>

Resolutions from 27 March 2008

RESOLUTION 2008-03-27.2, RESOLVED: Modify RESOLUTION 2008-03-20.4 to change Board and TAB election schedule to start election on 15 April instead of 1 April.

Status: completed.

Note: Election schedule posted to members, see <http://lists.oasis-open.org/archives/members/200804/msg00005.html>

Resolutions from 3 April 2008

RESOLUTION 2008-04-03.3, RESOLVED: Approve draft Bylaws as distributed by Eduardo Gutentag on 1 April with additional changes of the document date and to add version history changes, as well as replacing the phrase "next regular Directors' election" with "the end of that Director's term".

Status: completed.

Note: Approved version posted, see <http://www.oasis-open.org/who/bylaws/index.php>

Resolutions from 10 April 2008

RESOLUTION 2008-04-10.1, RESOLVED: Approve the minutes from 3 April 2008 as distributed on 4 April 2008 by Frederick Hirsch and corrected on 7 April.

Status: completed.

Note: Posted, see <http://www.oasis-open.org/private/2008-04-03-oasis-board-minutes-approved.pdf>

4. Search Committee Update

Michael Winters updated the Board on Search Committee status. Four candidates (Mary LaPlante, Chet Ensign, Laurent Liscia, Mike di Yeso) have been invited for interviews on Wednesday, 4/30. So far, three have accepted (Mike di Yeso had not responded, but subsequently declined the invitation). Michael Winters had sent a proposed schedule to the Board, suggesting 90 minutes interviews beginning at 0800 PDT followed by 30 minutes discussion (<http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200804/msg00083.html>).

RESOLUTION 2008-04-24.3, RESOLVED: Approve interview schedule as sent by Michael Winters on 22 April.

Approved unanimously

The Board also agreed that Scott McGrath, Carol Geyer and Jamie Clark would be present during the interviews as observers. Michael Winters will arrange with Jane Harnad to have continental breakfast available at 7:30AM in the Sequoia Room as well as coffee, lunch and coffee during the interview day. The Board also agreed to take the three or four candidates to dinner on Tuesday evening at 7:30PM at different restaurants in the immediate area and that Board members would pay for their own dinner and split the costs for the candidates. Jeff Mischkinsky, Ed Cobb, Claus von Riegen, Michael Winters, Mike DeNicola, and Peter Brown will definitely be available. Michael Winters will follow-up on the availability of Frederick Hirsch and Bob Glushko.

Eduardo Gutentag is scheduled to have dinner with OASIS Staff on Tuesday evening, but will make himself available, if needed. Assignments to be worked offline (send preferences to Michael Winters).

ACTION 2008-04-24.1: Board members to submit questions to Eduardo Gutentag, who will compile a standard list of questions for all candidates.

5. OASIS President Update

Eduardo Gutentag, acting as OASIS President, provided an update on OASIS. He noted that he attended a session with CESI (China Electronic Standardization Institute, an agency of the Chinese government) in Beijing, representing OASIS, on Friday April 18. W3C and WS-I were also present as well as IBM and Microsoft. CESI would like OASIS to help organize their Oct/Nov symposium event. Eduardo Gutentag also met with the ChangFeng Alliance, who reported that CESI had agreed to join the ChangFeng Alliance, a rather unusual move for China. CESI would also like an MOU with OASIS (to legitimize what they are doing), but the specifics need to be worked out.

ACTION 2008-04-24.2: Eduardo Gutentag to determine CESI follow-up action, if any.

6. Wireless at Symposium

<Scott McGrath joined the meeting>

Scott McGrath reported that Staff had decided not to provide wireless at the event due to increased costs (\$4,500 this year compared to \$2,500 last year) and the desire to return \$20,000 to the OASIS General Fund to cover Jane Harnad's expenses. Registration to date (128) did not support the additional cost. Mike DeNicola suggested that OASIS cut down on some of the other expenses (e.g. the AGM reception) as an alternative way to find the additional money. Michael Winters asked if the \$2,500 we spent last year was in fact in the budget, so we were looking at an additional \$2K rather than the entire \$4.5K. The sense of the Board is that we wanted wireless available at the Symposium.

ACTION 2008-04-24.3: Eduardo Gutentag to work with Scott McGrath and Jane Harnad to figure out a way to find the additional money needed for wireless at Symposium.

7. AGM Planning

Ed Cobb reported that most of the content for the AGM presentation had not been sent to him by the President and the Committee Chairs.

ACTION 2008-04-24.4: Committee chairs to send Ed Cobb their content by Monday and Ed Cobb to get TAB content from Hal Lockhart.

8. Adjourn

The meeting adjourned at 11:55 am PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors