

# Minutes - OASIS Board of Directors Meeting

Held 28 August 2008 by teleconference.

OASIS Board approved Public minutes.

## 28 August 2008

Thanks to Freeconference.com for providing the teleconference bridge.

### Directors in Attendance:

- Eduardo Gutentag, Chairman
- Jeff Mischkinisky, Vice Chairman
- Frederick Hirsch, Secretary
- Peter Brown
- Bob Freund
- Mike DeNicola
- Bob Glushko
- Paul Knight
- Michael Winters

### Directors Regrets:

- Jim Hughes, Treasurer and Finance Committee Chair
- Claus von Riegen

### Staff in Attendance:

- Laurent Liscia
- Scott McGrath

## 1. Welcome, Agenda Review

Eduardo Gutentag, the Chairman, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Eduardo Gutentag, the Chairman, convened the meeting at 8:06 PT, noting that a quorum was in attendance. Eight directors were present when the meeting convened. The meeting agenda was reviewed and approved.

## 2. Minutes Approval

[RESOLUTION 2008-08-28.01](#), Approve the v2 minutes from 2008-07-30 and 2008-07-31 as distributed on 2008-08-11 by Frederick Hirsch.

[Approved unanimously](#)

See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200808/msg00017.html>.

### 3. Open Action Review

This section records action item status. There are 2 action items open.

#### Actions from 1 May 2008

**ACTION: 2008-05-01.2: Process Committee to make proposal related to transfer of uncommitted Member Section funds to general fund on annual basis.**

Status: open.

Note: The Process committee has a draft which the committee is reviewing internally.

#### Actions from 30 July 2008

**ACTION: 2008-07-30.1: Scott McGrath to distribute IUCN MoU reflecting amendments made when approved by the OASIS Board of Directors.**

Status: completed.

Note: See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200807/msg00062.html>.

### 4. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution. There are 17 resolutions requiring follow-up action.

#### Resolutions from 1 December 2007

**RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, IUCN-OASIS MOU 2007-11-29.pdf. (as amended)**

Follow-up Status: open.

Note: Still waiting for IUCN response to updated MoU which was sent to them. Will discuss how to proceed at July F2F.

#### Resolutions from 30 July 2008

**RESOLUTION 2008-07-30.01, RESOLVED: Approve the minutes from 2008-07-17 as distributed on 18 July 2008 by Frederick Hirsch.**

Follow-up Status: completed.

Note: Posted, see <http://www.oasis-open.org/board/minutes-2008-07-17.pdf>.

**RESOLUTION 2008-07-30.02, RESOLVED: Approve amended CGMOpen 1.2 MoU Annex, as distributed by Eduardo Gutentag on 24 July 2008, with "JBC-Draft" removed.**

Follow-up Status: completed.

Note: Completed at meeting.

**RESOLUTION 2008-07-30.03, RESOLVED: The Board would like to thank Ed Cobb for his service as IPR Committee Chair.**

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-30.04, RESOLVED: The OASIS Board thanks Steve Bratt and the W3C for meeting with the OASIS Board to discuss issues related to communication.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-30.05, RESOLVED: Amend agenda to add A item regarding process.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-30.07, RESOLVED: Table motion 2008-07-30.06.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.01, RESOLVED: The Board thanks Ed Cobb for his six years of service to OASIS as a Board member and his leadership of the IPR Committee and work as Vice Chair.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.02, RESOLVED: The Board thanks Mike DeNicola for his important service as Treasurer.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.03, RESOLVED: Dissolve the IT Infrastructure Committee.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.04, RESOLVED: Dissolve the Strategy Committee.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.05, RESOLVED: The Board thanks Frederick Hirsch for an excellent job chairing the Strategy Committee.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.06, RESOLVED: that the following individuals are hereby elected to the office or position indicated below, each to serve until he or she resigns or is removed, or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first.

Follow-up Status: completed.

RESOLUTION 2008-07-31.07, RESOLVED: Discontinue the OASIS Symposium series and do not hold an OASIS Symposium in 2009. RESOLUTION 2008-07-31.07a (to amend), Replace "Discontinue the OASIS Symposium series and do" with "Do"

Follow-up Status: completed.

Note: Is any note to OASIS members or other follow-up required?

RESOLUTION 2008-07-31.08, RESOLVED: The Board thanks the TAB for their work on previous Symposia.

Follow-up Status: completed.

Note: Completed at meeting.

RESOLUTION 2008-07-31.09, RESOLVED: Board of Directors hereby (a) authorizes Jim Hughes, OASIS Treasurer, immediately and until further notice, to be a signatory on behalf of the organization, (b) adopts all such forms of resolutions as may be required by any bank or other depository of the organization's funds, as if set forth here in full, to effect such authorization, and (c) authorizes and directs the Secretary to execute and deliver on behalf of the organization all such Secretary's Certificates of votes and signature cards on behalf of the organization as may be needed to carry out the intention of this resolution.

Follow-up Status: completed.

RESOLUTION 2008-07-31.10, RESOLVED: Enter exec session to discuss legal issues.

Follow-up Status: completed.

Note: Completed at meeting.

## 5. Executive Director Report

Laurent Liscia, Executive Director, provided an update on OASIS. He noted a brief spam filtering and mail server issue due to a hardware failure that was detected early enough to avoid a loss of mail.

Laurent reviewed business development and indicated that that OASIS finances are improving. He is working to improve renewals. Some new business development efforts may produce results sooner than expected. Mary McCrae and Laurent Liscia are working to make it easier for TCs to work with the TC Process. Staff is now using a CRM tool as well as a new formalized business development process that is proving helpful.

*<Michael Winters joined the meeting>*

## 6. Strategy Discussion

### 1. International strategy: Europe, Asia

Laurent Liscia described how he is working to obtain introductions and build relationships in Europe, Japan, Korea, India and China. Some of these may require him to attend meetings in person. He thanked Board members for helping with introductions.

### 2. Kavi replacement: the way forward

OASIS is working on a Kavi replacement, focusing on requirements and approaches.

### 3. Web sites changes

OASIS is also working on web site improvements and improved search capabilities. The Board noted the need for testing in advance of roll-out.

### 4. Positioning OASIS in new areas such as sustainability

OASIS has resumed conversations related to conservation, as well as exploring other new opportunities.

### 5. Category A items that may materialize next month: new membership rates and benefits

Staff is reviewing potential changes to OASIS fees.

## **7. Finance Committee Report**

*<Scott McGrath joined the meeting>*

Scott McGrath reviewed the July Operations report (<http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200808/msg00034.html>). Staff has simplified and improved the operations report. He noted that Mary McRae is tracking and reviewing TC activity. The OASIS cash position has improved, in part due to improved account receivables.

*<Scott McGrath left the meeting>*

## **8. IPR Committee Report**

The IPR Committee will be determining a time for a regular call.

## **9. Outreach Committee Report**

Bob Glushko had meeting with U.C. Berkeley faculty to discuss scope and coverage of possible work. He also reviewed issues associated with a possible program to enable additional academic community members to join OASIS and add value.

## **10. Staffing and Compensation Committee**

Paul Knight will review the Kavi roster for correctness. He asked for any Board concerns that the committee needs to be aware of. The Board had no specific issues.

## **11. Submissions ad hoc Committee Report**

There was no Submissions ad hoc Committee report.

## **12. Process Committee Report**

There was no Process Committee report.

## **13. Governance Committee Report**

There was no Governance Committee report - the Committee will start meeting in the fall.

## **14. Adjourn**

The meeting adjourned at 9:30 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors