

Directors in Attendance:

- Jim Hughes, Chair
- Frederick Hirsch, Vice Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Peter Brown
- Abbie Barbir
- Dave Ings
- Sanjay Patil
- Zhexuan Song

Staff in Attendance:

- Laurent Liscia
- Scott McGrath

Apologies received from:

- Dawn Jutla
- Paul Lipton

1. Welcome and Adoption of Agenda

Jim Hughes, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 9 members in attendance, the meeting was quorate.

The draft agenda was adopted.

2. Approval of Minutes

The minutes of the Board meeting of 01-02 May 2013 were approved.

3. Open Action Review

The following Action Item is scheduled for discussion in this agenda:

#0050 Abbie Barbir (as chair of the Governance Committee) to compare Bylaws Article 12, Section 4 to the Liaison Policy and consider a definition of 'Consideration' with regard to fee-waived memberships.

4. Executive Director's Report

Laurent Liscia, CEO and Executive Director, elaborated on the June 2013 Executive Director's Report, highlighting topics Sales, Business Development, new TCs, status of Board elections and upcoming events (List of upcoming OASIS Events). He also announced the start of the activities on the mapping of Culture, Vision and Strategy, as agreed on during the 01-02 May 2013 Board meeting. The Board agreed to discuss the estimate of individual board member work time required for OASIS work (currently estimated at 20%) before the 2014 elections are held.

The operational issues that arise from our status as a 501(c)6 (please note that the June 2013 Executive Director's Report wrongly reports our status as a 501(c)3), are being addressed, including our auditor's recommendations for better paper trails.

5. Process Committee Report

Sanjay Patil, Chair of the Process Committee, provided the Board with a status update and led the discussion.

- Update on status and activity of the Process Committee

The Process Committee is currently working on the following topics / issues: TC process with respect to process specifications (such as TGF), the requirement for Public Interoperability Demos in connection with subsequent submissions to de-jure bodies, a proposed Keyword Directives document, and the Privacy Assessment Proposal.

The Privacy Assessment Proposal topic was mainly discussed during the Process Committee meeting. While all members do applaud this effort, OASIS is thinking about expanding services into this area, though, before amending the TC process on this topic. Process Committee is working on a FAQ for this topic to further progress it.

6. Finance Committee Report

Mike DeNicola, Treasurer, reported and led the discussion.

In Executive Session

7. Governance Committee Report

Abbie Barbir, Chair of the Governance Committee, reported and led the discussion.

- Outcome of Action Item #0050: Compare Bylaws to the Liaison Policy and consider a definition of 'Consideration' with regard to fee-waived memberships.

Governance Committee discussed the use of the word 'Consideration' in Bylaws Article 12 Section 4, and decided not to revise this section. The resolution to Action Item #0050 is to not make any changes.

8. Staffing Committee Report

Jim Hughes, Chair of the Staffing Committee, reported and led the discussion.

In Executive Session

9. Any Other Business

No other business.

10. Upcoming OASIS Events

Laurent Liscia, CEO and Executive Director, covered this topic under his Executive Director's Report.

11. Forthcoming Board Meetings

Preliminary H2/2013 meeting dates will be discussed at the next F2F Board meeting.

Schedule of Future Meetings

F2F Meetings
30-31 July 2013, Burlington, MA (OASIS offices) <i>Day 1: 09.00 – 17.00, Day 2: 09.00 – 16.00</i>
22-23 October 2013, Halifax, Canada
21-22 January 2014, West Coast US
24-25 April 2014, China or Europe
30-31 July 2014, Burlington, MA (OASIS offices)
Teleconferences
18 June 2013 10-12 ET
17 September 2013, 13-15 ET
19 November 2013, 12-14 ET
17 December 2013, 12-14 ET
18 March 2014, 13-15 ET
3 June 2014, 13-15 ET

12. Adjourn

The meeting adjourned at 03.00 pm ET.

Respectfully submitted, 18 June 2013

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2013-05-30.01

“Board resolves to approve minutes of the meeting held on 1-2 May 2013, available at:

Executive:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/49194>

Public:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/49195>”