

Directors in Attendance:

- Jim Hughes, Chair
- Frederick Hirsch, Vice Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Peter Brown
- Martin Chapman
- Dave Ings
- Dawn Jutla
- Paul Lipton
- Sanjay Patil
- Zhexuan Song

Staff in Attendance:

- Laurent Liscia
- Scott McGrath

1. Welcome and Adoption of Agenda

Jim Hughes, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 11 members in attendance, the meeting was quorate.

The draft agenda was adopted.

2. Approval of Minutes

Editorial comments were received, and the amended minutes of the Board meeting of 22-23 October 2013 were approved.

3. Open Action Review

The Board reviewed the status of open Action Items. None of items were due for this meeting.

4. Executive Director's Report

Laurent Liscia, CEO and Executive Director, elaborated on the November 2013 Executive Director's Report, highlighting that new sales are quite flat mainly due to new members joining at the lowest membership levels possible, resulting in lower revenues. Also TCs are a little smaller. There are quite a few new TCs in the pipeline indicating possible new revenue for next year.

OASIS is being represented in European Multi-Stakeholder Platform (MSP) by Dr. Carol Cosgrove-Sacks (OASIS staff), Jamie Clark (OASIS staff) and Nicolas Schifano (Microsoft). A current development is the start of the 'MSP Identification and Alignment Taskforce', which is tasked to identify candidate specifications and standard for consideration by the MSP. European standards are normally done by the Regional Standards Organizations CEN, CENELEC and ETSI; this taskforce is to evaluate consortia standards which are not already endorsed at the ISO/IEC/ITU level.

For planning IT developments at OASIS, staff is narrowing down the shortlist of future IT projects to decide what is doable and gives the best benefits for members. Laurent closed by noting that he has started the annual review process with staff.

5. Finance Committee Report

Mike DeNicola, Treasurer, reported and led the discussion.

In Executive Session

6. Process Committee Report

Sanjay Patil, Chair of the Process Committee, provided the Board with a status update and led the discussion.

Three main issues have been discussed in the last two Process Committee meetings:

- Policy consistency around non-material comments in case of OASIS CS documents
This issue was resolved by a proposal which allows TCs to produce a new revision of the CS without a new PR cycle. This proposal is in line with the language in TC process.
- 60 day time period needed for Public Review of an OASIS standard
The 60 day time period is not required by ISO/IEC JTC 1 for PAS submissions to that organization. Staff will investigate the basis for this 60-day OASIS requirement for Public Review some more and discuss it more in Process Committee.
- Process for planning / rollout of TAB deliverables
TAB worked on a proposal for keywords, which is ready now. It is unclear, though, what the current process is that one follows for TAB deliverables; in particular, how does TAB decide on their technical agenda and how does it roll out deliverables? The TAB topic was already scheduled for a future Board meeting and this issue will be discussed in the January 2014 Face-to-Face meeting.

7. Governance Committee Report

Peter Brown, Chair of the Governance Committee, provided the Board with a status update and led the discussion.

As follow-up to a Board discussion, the Governance Committee examined (a) the way in which OASIS handles liaisons with external organizations; (b) how to allow different and relevant TCs to input to the work being led by another TC; and (c) how to ensure a coherent 'OASIS view' is represented externally in different bodies.

Several topics surfaced during the discussion, such as how a liaison is appointed, rules for engagement of liaisons, the distinction between a liaison and an expert, and the expected neutral position with respect to OASIS work. A number of open questions and issues will be addressed in Governance Committee.

Governance Committee will further report at the January 2014 Face-to-Face meeting.

The Board suggested making the result of this work a succinct in / out responsibilities overview.

8. Member Section Updates

Scott McGrath, COO, reported and led the discussion.

- **CGM Update**
No feedback has been received on the October 2013 Board decision. The CGM Member Section started the discussion on the non-monetary asset transfer. Chet is working with them and helping to draft transfer language and work through the TC rules. Jamie Clark is working on the License Transfer Agreement, which the Board needs to approve. The Board agreed to let the Executive Committee handle the current draft preparation and release the document to the CGM group for their review/signature. The goal is to have the transaction completed by the December Board meeting.
- **OSLC update**
The OSLC Member Section transitioned to a funded Member Section. Their requested Member Section funding budget is ~USD 15k.

9. Board Brainstorm Session

Laurent Liscia, CEO and Executive Director, led the session.

Brainstorm topic: "Our key issue being relevance, how do we attract work surrounded by technical buzz? Or should we not have a side-strategy of focusing on less sexy technologies and "owning" those micro-markets? Less competition in those segments". See message Standardizing APIs discussion recap and follow-up.

The Board noted the following items:

- Technical buzz is important; OASIS has to be where the technical buzz is, otherwise OASIS doesn't get noticed.
- Concentrate on the fundamental value proposition: lightweight, streamlined process, democratic, etc. The trend in industry is agility: faster and more lightweight. OASIS should continue plans to speed up and streamline its processes.
- There are brands in people's perceptions: Web goes to W3C, UML and BPMN go to OMG, etc. Also things also go into default groups, e.g. HTML5 goes into W3C and never be done elsewhere. The products appear to be 'sticky'.
- Why do people come to OASIS? What is our technology focus area? SGML/XML is old-fashioned now.
- Federation, hosting, etc. are now considered as prime selling points.
- 'Stickiness' is important.

It was agreed to schedule another brainstorm session at our December 2013 Board meeting.

10. Upcoming OASIS Events

Laurent Liscia, CEO and Executive Director, ran through the calendar of upcoming OASIS events.

11. Schedule of Future Meetings

17 December 2013, Teleconference, 12:00-14:00 ET
21-22 January 2014, Face-to-Face, US, Santa Clara, CA Huawei offices Day 1: 9:00-17:00, Day 2: 9:00-17:00 PT
18 March 2014, Teleconference, 13:00-15:00 ET
24-25 April 2014, Face-to-Face, US, New York, NY CA Technologies' offices Day 1: 9:00-17:00, Day 2: 9:00-17:00 ET
03 June 2014, Teleconference, 13:00-15:00 ET
30-31 July 2014, Face-to-Face, US, Burlington, MA (OASIS offices)

12. Any Other Business

No other business.

13. Adjourn

The meeting adjourned at 02.00 pm ET.

Respectfully submitted, 10 December 2013

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2013-11-19.01

“Board resolves to approve minutes of the meeting held on 22-23 October 2013, available at:

Executive:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/51348>

Public:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/51349>”