

Directors in Attendance:

- Jim Hughes, Chair
- Frederick Hirsch, Vice Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Peter Brown
- Martin Chapman
- Dave Ings
- Dawn Jutla
- Paul Lipton
- Sanjay Patil
- Zhexuan Song

Staff in Attendance:

- Laurent Liscia
- Scott McGrath

1. Welcome and Adoption of Agenda

Jim Hughes, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 11 members in attendance, the meeting was quorate.

The draft agenda was adopted.

2. Approval of Minutes

The minutes of the Board meeting of 21-22 January 2014 were approved.

3. Open Action Review

The following Action Items were scheduled for discussion in this agenda and **closed** at this meeting:

#0065 Sanjay Patil (as chair of the Process Committee) to review the Member Section policy on practicality and effectiveness and bring a proposal back to the Board.

4. Executive Director's Report

Laurent Liscia, CEO and Executive Director, elaborated on the March 2014 Executive Director's Report, highlighting topics Sales, TC developments, OASIS' RSA conference participation and results, international work / liaisons, Member Section developments, Staff and internal IT migrations.

5. Culture Mapping Exercise

Laurent Liscia, CEO and Executive Director, reported and led the session.

Laurent elaborated on the closing document on the Culture Mapping Exercise: Articulating the identity of OASIS Open final 2014. As a result, no changes are proposed to the public OASIS Strategy page, though, changes to the mission might be considered. The Board agreed that the discovery part of the Culture Mapping Exercise has now been completed. No further work on this is planned.

Minutes of OASIS Board of Directors, held 18 March 2014 by teleconference (Public)

For the April 2014 face-to-face Board meeting, time will be allocated to discuss the topics 'Measuring Success' and 'Tactical Initiatives' as well as detailed Q&A on the Culture Exercise document.

The Board thanked Laurent for the efforts put into the Culture Mapping Exercise and looks forward to more discussions at the face-to-face meeting.

6. Finance Committee Report

Mike DeNicola, Treasurer, reported and led the discussion.

In Executive Session

7. Process Committee Report

Sanjay Patil, Chair of the Process Committee, provided the Board with a status update and led the discussion.

- **Member Section Policy**

The Board asked to the Process Committee to review the Member Section Policy on practicality and effectiveness and bring a proposal back to the Board (Action Item #0065).

The Member Section Policy has been the main topic in the Process Committee work. The Member Section Policy exists for over 10 years and during that time was amended various times. Goal is to simplify its procedures and rethink or enable a more lightweight model for Member Sections.

Carol Geyer and Scott McGrath went through the document to simplify it. Key issues which drove the policy changes were: clarifying the funding model, simplifying rules for SC formation, conducting SC business and alignment of the Member Sections SC election period. All in all the proposed changes are a major revamp of the policy and important for OASIS.

The Process Committee pursues the following timeline: have a revised proposal available in the 2nd week of April for distribution to the Board for discussion at the April 2014 face-to-face meeting. Subsequently allow socialization by the Staff to seek feedback and define a rollout plan. Next is to plan for the approval of the roll-out at the July 2014 face-to-face meeting.

Action Item #0065 - Sanjay Patil (as chair of the Process Committee) to review the Member Section policy on practicality and effectiveness and bring a proposal back to the Board -- was completed and closed.

- **TC Process**

Approval of a small update to the TC Process document is to be expected for the April 2014 face-to-face meeting.

8. Governance Committee Report

Peter Brown, Chair Governance Committee, reported and led the discussion.

The Governance Committee has not met since the January 2014 Board meeting. Peter provides the Board with an update for orientation.

- FAQ on Liaison Policy and Procedures

Jamie Clark sent an update on the Liaison FAQ document on February 13 to the Governance Committee. No comments have been received, therefore the document is ready for sign-off by the Board – a topic will be scheduled at the April 2014 face-to-face meeting. No amendments to the Liaison Policy itself are planned at this time.

- Review of Conflict of Interest Policy and Information Security Policy

A number of topics on these documents are to be discussed in the Governance Committee.

Related to this, Mike DeNicola noted that the privacy policy and how it's implemented in Kavi is unclear. A topic on this will be scheduled at the April 2014 face-to-face meeting.

9. 2014 Elections

Scott McGrath, COO, provided the Board with an update on the proposed 2014 Board election schedule. The schedule was slightly modified to work around major US holidays. The Board was in agreement on the proposed election schedule. Board members are encouraged to review and update their Board profile.

10. Upcoming OASIS Events

Laurent Liscia, CEO and Executive Director, ran through the calendar of upcoming OASIS events. The Board asked to add additional detail to the event list: indications on the OASIS level of effort, whether we are running a booth, funding it and if it's useful for Directors to attend or participate. The timeline of the event list should be at least 6 months.

11. Schedule of Future Meetings

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| 24-25 April 2014, Face-to-Face, US, New York, NY CA Technologies' offices Day 1: 9:00-17:00, Day 2: 9:00-16:00 ET <i>There will be a Board dinner on Thursday 24 April 2014.</i> |
| 03 June 2014, Teleconference, 13:00-15:00 ET |
| 30-31 July 2014, Face-to-Face, US, Burlington, MA (OASIS offices) |
| 12 September 2014, Teleconference, 11:00-13:00 ET |
| 21-22 October 2014, Face-to-Face, US, New York, NY IBM offices Day 1: 9:00-17:00, Day 2: 9:00-17:00 ET |

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| 10 November 2014, Teleconference, 11:00-13:00 ET |
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| 16 December 2014, Teleconference, 11:00-13:00 ET |
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12. Any Other Business

No other business.

13. Adjourn

The meeting adjourned at 02.45 pm ET.

Respectfully submitted, 12 April 2014

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2014-03-18.01

“Board resolves to approve minutes of the meeting held on 21-22 January 2014, available at:

Executive:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/52300>

Public:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/52299>”