

Meeting Logistics

Venue

University of Bologna, Palazzina della Viola, Via Filippo Re, 4, 40126 Bologna, Italy

Meeting Documents

All meeting documents are available in Kavi, in the Board-Plus documents workspace.

Attendance

Directors Present:

- Peter Brown
- Martin Chapman
- Frederick Hirsch
- Jenny Huang
- Dave Ings
- Gershon Janssen
- Ram Jeyaraman (day 2, via phone)
- Dawn Jutla
- Paul Lipton
- Monica Palmirani

Staff Present:

- Jamie Clark
- Carol Cosgrove-Sacks
- Robin Cover (day 2, via phone)
- Chet Ensign (day 2, via phone)
- Laurent Liscia
- Scott McGrath

Apologies received:

- Sanjay Patil

Minutes – Day 1

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 9 members present, the meeting was quorate. The draft agenda was adopted as posted.

2. Approval of Minutes

The motion to approve the minutes of the January 31, 2017 Board meeting was moved by Paul and approved by unanimous consent.

Dave reported that the auditor has requested minor revisions to some 2016 minutes previously approved by the Board. The gist of the request is to add additional text to clearly indicate where a discussion held in executive session has caused the public minutes to be sparse. At the next Board meeting the Board will be asked to review and approve the revisions.

3. Executive Director's Report

Laurent Liscia, Executive Director, reviewed his most recent report to the Board.

4. Business Strategy Review I

Laurent Liscia, Executive Director, led the review. The discussion was held in executive session.

The discussion included building the Borderless Cyber brand, self-certification initiatives, the managed services business, and revisions to the OASIS Interoperability Demonstration Policy.

5. Guest Speaker - DFLabs

Dario Forte of DFLabs presented his views and experience regarding standards development. In particular, Dario encouraged OASIS to consider doing more marketing of OASIS success stories (e.g. STIX/TAXII) above and beyond any promotion done by TC members themselves.

6. Business Strategy Review II

Laurent Liscia, Executive Director, continued the review. The discussion was held in executive session.

7. OCPP TC Review

Laurent and Jamie led a review of the closure of the OCPP TC focused on lessons learned and actions taken to mitigate the impact of the closure to the OASIS community. The discussion was held in executive session.

8. Organizational Health

Gershon Janssen, Chair, led the discussion. The discussion was held in executive session.

9. Board-Only Discussion

Gershon Janssen, Chair, led the discussion. The discussion was held in executive session.

Minutes – Day 2

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

The agenda for days 2 and 3 was revised to allow time for Tim Hudson of Cryptosoft to dial in on Day 3 to make a presentation to the Board regarding the event interoperability policy.

2. Finance Committee Report

Frederick Hirsch, Treasurer, led the discussion. The discussion was held in executive session.

3. EU Standards Policy Update

Carol Cosgrove-Sacks, Senior Advisor on International Standards Policy, reviewed recent events in the EU standards domain and what OASIS is doing to ensure it remains a preferred standards consortium. Carol echoed comments made earlier in the meeting that OASIS should consider building branding or marketing campaigns around successful OASIS standards, and that this could be a natural extension of her current initiatives.

4. OASIS Policy Maintenance & Action Item Discussion

Gershon, Chair, led a status update regarding OASIS policy maintenance. Committee chairs and staff who own policies were requested to provide a target completion date for (if required) revising policies assigned to them, by the next Board meeting.

Dave, Secretary, discussed that henceforth action items recorded in the minutes would be more granular, and whenever possible assigned to specific individuals, to improve their trackability.

5. IT Strategy Update

Scott McGrath, COO, reviewed the progress of upgrades to our IT infrastructure.

Scott also reviewed the recent acquisition of Kavi by Higher Logic, and highlighted the technical uncertainty due to the acquisition as a significant risk to our IT infrastructure. Scott expects to have more to report on this topic at future Board meetings.

6. Governance Committee Report

Frederick, Committee Chair, and Jamie, General Counsel, led the discussion.

The committee has completed review of the corporate bylaws and found that no revisions are required now. For the next time the bylaws are revised, a few editorial enhancements were noted that would improve the clarity of the bylaws.

7. Process Committee Report

Martin Chapman, Committee Chair, led the discussion with Chet Ensign.

The process committee has been working on an extensive refactoring and simplification of the OASIS Process documents, including the proposal to revise how OS ballots are conducted. Martin and Chet reviewed progress to date and highlighted areas of controversy. Martin asked for comments on the current draft to be emailed to him by March 24th.

8. Business Strategy Review III (Open Projects)

Laurent Liscia, Executive Director, led a discussion with the Board on the status of the Open Projects initiative. Questions were raised about support for implicit patent licenses, support for projects with mixed licenses, and support for end to end rights including derivative works. Staff will address these questions in the next revision of the Open Projects documents.

Minutes – Day 3

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes. As noted in the day 2 minutes, the day 3 agenda was modified from that adopted on day 1.

2. Liaison Report

Jamie, OASIS General Counsel, reviewed the most recent liaison report.

3. Event Interop Policy Presentation

Guest speaker Tim Hudson of Cryptsoft made a presentation reviewing his event interop experience in the OASIS booth at the annual RSA conference, while making recommendations regarding revisions to the OASIS Interoperability Demonstration Policy.

The Board took his recommendations under advisement. The Board agreed to study the topic further but does not anticipate reaching a decision before the April 1st sign-up deadline for the 2018 RSA conference.

4. Board Standing Rules Review

In the interest of time, this agenda item was deferred until next meeting.

5. 2017 Election Cycle

Scott, COO, reviewed the planned timeline for the 2017 Board elections.

6. Board Geographic Diversity

Recent world events have prompted the question of whether the Board needs to change policies or procedures to facilitate the geographic diversity of the Board (reflecting the geographic diversity of our members). Gershon, Chair, led an initial examination of this question.

As a result of this discussion staff were asked to prepare a guidance note for TCs regarding TC behaviour and mitigation options when travel restrictions impact TC attendance.

7. Future Meetings Review

Gershon Janssen, Chair, led the discussion. The following dates are now confirmed.

Wednesday April 26, 2017, 1-3 PM ET, Teleconference
Tuesday May 23, 2017, 1-3 PM ET, Teleconference
Wednesday June 28, 2017, 1-3 PM ET Teleconference
July 26-28, 2017, Face-to-Face, Burlington, MA, USA
October 18-20, 2017, Face-to-Face, NYC or Philadelphia, USA

8. Any Other Business

The Board passed a motion commending staff's handling of the OCPP TC issue.

The Board expressed its appreciation to Monica Palmirani for hosting the meeting.

The meeting was adjourned at 12:15 PM.

Approved Resolutions

Resolution 2017-03-07.01

“Board resolves to approve the Executive and Public minutes of the January 31, 2017 Board meeting, as published (respectively) at:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59999/latest> and
<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/60000/latest>”

Resolution 2017-03-07.02

“Board resolves to commend staff and the Board chair for their handling of the recent OCPP committee issues and the subsequent membership cancellations and dues refunds, in accordance with previous Board understanding. The Board is aware of the impact on revenue and expenses.”

Open Action Items

Action Item 2017-03-07.01, owner: Scott McGrath, due: 2017-04-26

Scott McGrath to investigate current liability insurance options for Directors and Officers.

Action Item 2017-03-07.02, owner: all Board members, due: 2017-03-24

Review the current draft of the OASIS Process documents and send comments to Martin.

Action Item 2017-03-07.03, owner: all policy owners, due: 2017-04-26

All OASIS policy owners to review their policies and if revisions are required, report back to the Board meeting with a target date for completing the revisions.

Action Item 2017-03-07.04, owner: Scott McGrath, due: 2017-04-26

Scott McGrath to direct staff to prepare a guidance note for TCs regarding appropriate TC behaviour and mitigation options when travel (border) restrictions impact TC attendance.

Action Item 2017-03-07.05, owner: Scott McGrath, due: 2017-04-26

Scott McGrath to clarify with the OASIS auditor how member refunds should be accounted for given OASIS' status as a not-for-profit organization.

Action Item 2017-03-07.06, owner: Gershon Jansen, due: 2017-04-26

Gershon Janssen (with staff) to follow-up with Tim Hudson of Cryptsoft to determine next steps regarding Tim's event interop policy recommendations.