

## **Meeting Logistics**

### **Venue**

The meeting was conducted by teleconference at 13:00 ET

### **Teleconference Bridge**

*Thanks to Oracle for providing the teleconference bridge.*

### **Meeting Tool**

We used the Lucid meeting tool to present materials, but for this Board meeting we did not use the tool to capture minutes. Details will be sent to the Board distribution list separately.

### **Meeting Documents**

All meeting documents were available to Board members in the Kavi Board Plus workspace.

## **Attendance**

### **Directors Present:**

- Jim Cabral
- Martin Chapman
- Frederick Hirsch
- Gershon Janssen
- Margaret LaBrecque
- Paul Lipton
- Jason Keirstead
- Jenny Menna
- Beth Pumo
- Bruce Rich

### **Staff Present:**

- Laurent Liscia
- Scott McGrath
- Carol Geyer

### **Apologies received:**

- Richard Struse

## **Minutes**

### **1. Welcome, Agenda Review**

Gershon Janssen, Chair, presided at the meeting. Bruce Rich, Secretary, took the minutes.

The Chair called the meeting to order at 1:05PM EST and took roll call. With 10 of 11 members present, the meeting was quorate. The draft agenda was adopted as posted.

### **2. Approval of Minutes**

The following minor addition was requested for the Financial Committee Report section of the public minutes: “Frederick, on behalf of the Board, extended a special thanks to Scott McGrath and Cathie Mayo for their diligence in tracking and managing the funds of the corporation.”

With that addition, the motion to approve the draft minutes of the December 18 Board meeting was moved by Frederick Hirsch and approved unanimously.

### **3. Executive Director’s Report**

Laurent Liscia, Executive Director, reviewed his most recent report. From a financial perspective, OASIS is off to a good start in the new year. Although having budgeted for a sizeable deficit for 2018, the year closed with a small surplus. The Privacy TAG continues to attract new business, while the traditional TC business continues to experience higher-than-usual renewal rates. The informal pipelines for TCs, Open Projects and Foundation-in-a-Box all show promise for the coming year. Staff will continue to refine the pipeline projections going forward. Gershon thanked Laurent for his report.

### **4. Finance Committee Report**

Frederick Hirsch, Treasurer, and Scott McGrath, Chief Operating Officer, led the review of the November and December 2018 operations reports.

The discussion was held in executive session.

### **5. Discussion of Open Project rule changes**

Carol Geyer, Chief Development Officer, led a discussion on the Open Project Rules changes as recommended by staff and reviewed by the Board Process Committee. The proposed updates emerged from staff interactions with industry on the topic of Open Projects over the past few months. A draft of the updates to the Open Project Rules (adopted by the Board on 22 May, 2018) was discussed, and the draft was sent to the Board Process subcommittee for finalization.

### **6. Future Board Meetings**

Gershon Janssen, Chair, reviewed future meeting schedule which is as follows:

<b>Future Meeting Schedule</b>
Tuesday February 26, 2019, 1-3PM ET, Teleconference
Wednesday April 10 - Friday April 12, 2019, McLean, VA, USA, Face-to-Face
Tuesday May 21, 2019, 1-3PM ET, Teleconference
Tuesday June 25, 2019, 1-3PM ET, Teleconference

## **7. Any Other Business**

Gershon Janssen, Chair, led the discussion. No topics were brought up.

## **8. Adjournment**

The meeting was adjourned at 2:34PM EST

## **Approved Resolutions**

### **Resolution 2019-01-29.01**

““Board resolves to approve the Executive and Public minutes of the December 18, 2018 Board meeting, as published in:

[https://www.oasis-open.org/apps/org/workgroup/board-plus/documents.php?folder\\_id=3258](https://www.oasis-open.org/apps/org/workgroup/board-plus/documents.php?folder_id=3258)”