Preliminary Agenda: UBL Meeting

29 October through 1 November 2001
Menlo Park, California

Last updated 28 October 2001

Monday 29 October 2001

09h00-10h00  Sign in at Building 10; group escort to Building 11; wake up and socialize in the cafeteria and the Crossroads meeting room above

10h00-12h00  UBL Group meeting

  Membership
  Committee reports
  Liaison Committee (Jon Bosak)
  IPR Committee (Eduardo Gutentag)
  Planning Committee (Eve Maler)
  Mapping Committee (Tim McGrath)

  Other business
  Adjournment of the UBL Group

12h30-14h00  Lunch presentation: Dave Carlson on UML generation

14h00-17h00  UBL TC meeting

  Roll call
  Adoption of agenda
  Acceptance of UBL Group deliverables as input
  Preliminary policy decisions based on UBL Group input
    Liaisons to be attempted
    Basic prioritization and plan of work
    The relation of mapping to the design work

  Subcommittee formation and scheduling
  Preliminary SC structure and rules
  Administration SC
  Syntax definition SCs
    Core Library SC
    Initial functional (domain) SCs
  XML Technical SCs
    Tools and Techniques
    Naming and design rules
    Context-driven document assembly

  The larger picture: ebWG, ebXML, JCC
  (Mark Crawford and Sue Probert)
08h45-09h00  Sign in at Building 10 lobby; group escort to Building 16

09h00-17h00  **UBL TC Subcommittee Meetings**

**Track 1: UBL Syntax Definition**

Location: Palace of Fine Arts (Room 1431)
Participants: Most UBL TC members
Tasks: Appoint editors, including possibly a mapping editor. Begin work on Core Library review of xCBL.

*Note that lunch and refreshments will generally be found in the hall near Palace of Fine Arts (Room 1431) if not in individual meeting rooms.*

**Track 2: Tools and Schema Design Rules**

Location: Grace Cathedral (Room 1629)
Participants: XML technical experts
Schedule:
- Morning: T&T SC meets to discuss views of the data model (UML, elm trees, XML schema languages).
- Afternoon: Naming and Design Rules SC meets to form initial naming and design rules.

**Track 3: Administrative**

Location: The Old Mint (Room 1789)
Participants: Persons selected by the TC chair
Schedule:
- Morning: Publicity and marketing
- Afternoon: Scheduling and liaison
08h45-09h00  Sign-in at Building 10 lobby; escort to Building 16

09h00-17h00  **UBL TC Subcommittee Meetings**

**Track 1: UBL Syntax Definition**
- Location: Palace of Fine Arts (Room 1431)
- Participants: Most UBL TC members
- Tasks: Continue work on Core Library review of xCBL.
  
  *Note that lunch and refreshments will generally be found in the hall near Palace of Fine Arts (Room 1431) if not in individual meeting rooms.*

**Track 2: Schema Design Rules and Context-driven Assembly**
- Location: Pulgas Water Temple (Room 1355)
  
  *Note that this is not the same room as yesterday.*
- Participants: XML technical experts
- Schedule: N&DR SC meets if necessary to finish forming initial naming and design rules; then Context SC begins work.

**Track 3: Administrative**
- Location: The Old Mint (Room 1789)
- Participants: Persons selected by the TC chair
- Schedule:
  - Morning: Standing rules for TC and SC
  - Afternoon: Charters for first functional (domain) SCs
08h45-09h00  *Sign-in at Building 10 lobby; escort to Building 16*

09h00-12h00  **UBL TC Subcommittee Meetings**

**Track 1: UBL Work**  
Location: Palace of Fine Arts (Room 1431)  
Participants: Most UBL TC members  
Tasks: Prepare core library snapshot (either the xCBL core library or a revised version of it). Prepare report for TC on progress made so far. Determine meeting schedule.

**Track 2: Tools and Schema Design**  
Location: Grace Cathedral (Room 1629)  
*Note that this is the room that Track 2 met in on Tuesday.*  
Participants: XML technical experts  
Schedule:
- 09h00: T&T SC determines meeting schedule and prepares report.  
- 10h00: N&DR SC determines meeting schedule and prepares report.  
- 11h00: Context SC determines meeting schedule and prepares report.

**Track 3: Administrative**  
Location: The Old Mint (Room 1789)  
Participants: Persons selected by the TC chair  
Schedule:
- 09h00: Finalize publicity and marketing report  
- 09h45: Finalize scheduling and liaison report  
- 10h30: Finalize standing rules recommendation  
- 11h15: Finalize functional (domain) SC recommendation

12h00-12h30  *Mass migration from Building 16 to Building 11*

12h30-14h00  **Lunch (Building 11 cafeteria)**

14h00-17h00  **OASIS UBL TC Meeting**

**Subcommittee reports and resolutions arising therefrom**  
- Core Library SC  
- Tools and Techniques SC  
- Naming and Design Rules SC  
- Context-driven Assembly SC

**Administrative reports and resolutions arising therefrom**  
- UBL publicity and marketing  
- Liaison and TC scheduling  
- Standing rules for the TC and its subcommittees  
- Formation of first functional (domain) SCs

**Adjournment**